YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	INDIRA PRIYADARSHINI COLLEGE FOR WOMEN, JHAJJAR
• Name of the Head of the institution	Dr. Bala Dhankhar
• Designation	PRINCIPAL (Officiating)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01251254040
• Mobile No:	9812369999
• Registered e-mail	ipcw2010@gmail.com
• Alternate e-mail	ksmjjr@gmail.com
• Address	NEAR DABRA MANDIR, BEHIND MINI SECRETARIAT, GURUGRAM ROAD, JHAJJAR
• City/Town	JHAJJAR
• State/UT	HARYANA
• Pin Code	124103
2.Institutional status	
• Type of Institution	Women
• Location	Rural

• Financial Status	**Self-financing**
• Name of the Affiliating University	**MAHARISHI DAYANAND UNIVERSITY, ROHTAK**
• Name of the IQAC Coordinator	**MRS. JYOTI**
• Phone No.	**01251254040**
• Alternate phone No.	**9812369999**
• Mobile	**8950389534**
• IQAC e-mail address	**kadianj88@gmail.com**
• Alternate e-mail address	**ipcw2010@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.ipcjjr.com/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.ipcjjr.com/activity_calender

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.54**	**2019**	**01/05/2019**	**24/04/2024**

6.Date of Establishment of IQAC	**24/07/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dept. of Higher Education	**UNNAT BHARAT ABHIYAN**	**MINISTRY OF EDUCATION**	**2020-21**	**50,000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of	View File

IQAC		
9.No. of IQAC meetings held during the year	`1`	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`? All the staff are encouraged to attend seminars, workshops, conferences etc. ? Students are encouraged for higher studies. ? To complete syllabus of all classes before time. ? To encourage students to participate during lectures. ? To conduct classes for communication skills and morality in life.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
`ENCOURAGE TEACHERS TO ATTEND WORKSHOPS`	`IMPROVE IN TEACHING SKILLS`
`USE VISUAL AIDS DURING LECTURES`	`INCREASE IN ATTENDANCE`
`COMPLETE SYLLABI OF CLASSES BEFORE TIME`	`CONDUCT PRE UNIVERSITY EXAMS`
`GIVE IMPORTANCE TO MORAL VALUES`	`MORE PARTICIPATION IN CULTURAL ACTIVITIES`

13.Whether the AQAR was placed before statutory body?	`No`
• Name of the statutory body	

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	03/02/2022

15.Multidisciplinary / interdisciplinary

Multi- Disciplinary System

Our institute is affiliated to M.D. University Rohtak Haryana. Our Institute follows the guidelines regarding syllabus curriculum and discipline of the University but the University has not yet been introduce the multi disciplinary system in their curriculum. If the University will implement the system then our institute will also implement the system in our college. Multi-disciplinary is introduce under New Education Policy-2020 (NEP-2020) but due to covid circumstance the policy has not been implemented.

16.Academic bank of credits (ABC):

ABC System

Our institute has four courses- B.A., B.Sc. B.Com. and B.S.W. and we have record of each student regarding her academic performance and awards she earned during her journey in college on hard copy(pan paper mode). We do not have any digital/virtual storehouse of the same till now. Our college is under process to develop Bank of Credit (ABC) System in future under the guidance of M.D. University.

17.Skill development:

Skill Development Courses are introduced under new education policy-2020 (NEP2020) but due to covid M.D.University has not implemented the policy till now. As our institute follows the guidelines of M.D. University Rohtak so skill development course has not been introduced in our institute. But we focus on skill development by organizing the extension lecture, extra classes for example for develop better English communication skills institute provide extra classes of English . Students also actively participates in various cultural academic activities at district and state level which develop their personality and provide exposure to the students. Under NSS and YRC Program students participates in the

camps in local area and this helps in the development leadership quality in students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our institute has B.A. course in which students learn about History, Geography and Political conditions of our country but we do not have any particular integration of Indian knowledge system because the course has not yet been approved/introduced by our University.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Focus on outcome based Education:

Our institute follows the aim of providing value based education and strengthen the students to get placement in any field as directed by M.D. University, Rohtak. From learning the available courses students become capable to teach the students of lower classes and they are also capable to spread awareness among local people. But our institute has not specific outcome based education system.

20.Distance education/online education:

Distance Education/ Online Education:

Our institute does not provide any option of distance education or online education. Distance Education is provided by University recognized Centres only. Since we have been running regular courses we do not allow distance education. Regarding on-line education, we have the facility, but we give online classes only when physical/offline classes are not possible.

Extended Profile

1.Programme

1.1   **4**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **450**

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **116**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **139**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **22**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**4**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**450**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**116**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**139**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**22**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	**12**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**3257219**
4.3 Total number of computers on campus for academic purposes	**47**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college is affiliated with M.D. University Rohtak and the university has complete control over syllabus, schedule of admissions, teaching days, exams and vacations. The college is supposed to follow the prescribed syllabi, teaching schedule and activities as decided by the university. The teacher may send their suggestions to the University regarding syllabus. The principal conducts meeting of the teaching staff in the month of June end or July before the admission process starts. Teachers are asked to prepare the teaching plan and complete the syllabus before the university examination. The teachers emphasize the ethics and moral values while teaching their topics and make sincere efforts for the holistic development of the students. The college follows the feedback system for the students and the teachers. Students are encouraged to ask questions in the class room and teachers solve their problems. Pre-University exams are held before the commencement of each university semester to prepare the students for university exams. The syllabus of all the

classes is being completed in time before the exams. The management of the college appreciates the results of each class being higher than the M.D. University results.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Indira Priyadarshini College for women, Jhajjar

Academic Calendar for the Session 2020-21

Event

Duration

Days

Admission Process

07.09.20 to 24.09.20

17 days

ODD Semester

Teaching Term

06.10.20 to 15.02.21

133 days

Examination

20.02.2021 onwards

Total Teaching days

133 days

Even Semester

Teaching Term

16.03.21 to 25.06.21

102 days

Examination

01.07.2021 onwards

Total Teaching days

102 days

- **Due to Covid-19, some dates are fluctuated according to the situation.**

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	http://ipcjjr.com/download_data/academiccalender2020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**D. Any 1 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

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File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

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File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

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1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

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File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Co-curricular and Extracurricular Activities

Institute integrates crosscutting issues relevant to professional ethics, gender, human values,

environment and sustainability into the curriculum. Some of the steps taken are below:

1. Gender

The committee for Woman Anti-harassment and internal complaint committee organizes programs on Woman Empowerment. The N.S.S. unit of our college has been very proactive in conducting different extension activities like Beti Bachao Beti Padhao, Poster Making on female foeticide etc.

2. Environment and Sustainability

N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. N.S.S. unit undertakes a number of activities in the nearby villages during the Seven Days camp. In these camps, N.S.S. organizes various environment related programs including village cleanliness, plastic free drive, Sawachh Bharat Abhiyan.

3. Human Values and Professional Ethics

College conductes Programs under N. S. S. YRC, UBA help to inculcate human values among students. Different social activities

have been initiated by the college like Health and Hygiene awareness programs, Medical check-up camps, Tree Plantation, Road Safety and Blood donation camps, etc.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

111

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	[ipcjjr.com](#)

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

290

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

55

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college organized orientation program for the parents and the students at the commencement of the programme for the new batch every year. The program would help students and parents get familiarized with the institution, curricular and co-curricular activities, facilities, rules and regulations etc. Before the commencement of the classes, the different requirements of the students are identified and addressed at the earliest by way of a strategic approach.

Every year students are given a training on communication skills, personality development, time management and motivational sessions. In order to motivate both the slow and quick learners workshops are organized to enhance their skills. With the active participation of advanced learners as coordinators both set of students get benefited.

Advanced learners:

The college provides the following for advanced learners:-

- **Special Classes Whenever required.**
- **Meet toppers on regular basis and counsel them.**

- **Encourage for scholarships**
- **Extra lab Sessions.**
- **References Books.**

Slow learners:

The college provides the following for slow learners:-

- **Special classes and tutorials are conducted.**
- **Regularly counselled by proctor and class teacher.**
- **Additional test given.**
- **Assignments are given.**
- **Extra classes are organized to clarify doubts**

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
450	**22**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

I.P. College believes in the adoption of students centric methods to enhance student involvement as a part of participative learning and problem solving methodology. Role Plays, Team works, Debates, Seminar Quizzes.

Participation in competition at various level

- **For Real time exposure students are encouraged to participate at State and National Level.**

Guest Lecture

- Guest lecture by eminent experts from academics from across Nation are organized to supplement the teaching process and provide experiential learning.

Team work

- All Departments organize students activities to promote the spirit of Team work

The activities and Camp of NSS, institutional social responsibility through Red Cross, Village Adoption, Tree plantation. Swachh Bharat and Health awareness camp to help the students to learn Art of living in a team for Social and community welfare.

Group work

- Practical's and workshops in all individual and group work under the guidance of teachers are also conducted.

Problem solving Methodology Analysis and Reasoning

- All questions in examination are based on analysis and reasoning.
- Free internet access in the library and Wi-Fi facilities in campus promotes the habit of self learning and discussion.

Quiz-

Quizare conducted by subject teachers in all UG programmes.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools empower both teachers and learners. It is essential for the students to learn and master the latest technologies. College uses ICT in education to support, enhance and optimize the education.

ICT Tools:-

1. Projector:-Projectors are available in different classrooms and labs.
2. Desktop and Laptops :-Arranged at computer lab and library.
3. Printers :- They are installed at labs, cabins and all prominent places.
4. Seminar rooms/Hall :-One seminar hall are equipped with all digital facilities.
5. Online Classes through ZOOM, Google Meet, Google classroom.

Use of ICT by faculty:-

1. PowerPoint Presentation:-Faculties are encouraged to use PowerPoint presentation in their teaching by using projector.
2. Quiz(Online/ Offline) :-Faculties prepare online quiz for student after completion of each unit with the help Google Forms.
3. Video Lecture :-Recording of vedio lecture is made available to student for long term learning and future referencing.
4. Online Competitions and Workshops :-Various events like Poster- Making, Project Presentation are organized with the help of ICT tools. Teachers uses various ICT tools for conducting workshops on latest methods.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

00

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

06

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

22

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission. Personal guidance is given to the poor performing the students after their assessment.

The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has also been increased. It has created the interest among the students to take participation in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students which is very essential to face the interviews. In this way mechanism of internal assessment is transparent and robust.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Examination Cell addresses various grievances of the students with reference to the external Examination in terms of their Halls Ticket, Name change in the mark sheet,application for revaluation and its marks, Application for duplicate mark sheet etc. through the Department Examination Coordinators. The students then approach the department coordinators for their clarification of doubts and grievances. The examination Cell receives the grievances and redressed them by writing letters to the affiliating university through the Principal.

The IQAC ensures proper evaluation system by scheduling a regular academic audit system which audit the question paper with bloom's taxonomy. The schedule of the examination and the sitting arrangement are displayed at the respective notice board. The evaluation of the answer scripts is audited with reference to the answer keys and the marks are send to the parents of the students two days after the completion of every assessment test. Grievances handling mechanism is completely transparent and from the starting of every semester all the faculty member described the entire evaluation process of internal marks and external marks. Internal Examinations test schedules are prepared and communicated to students in advanced.

Hence the grievance redressal system is made transparent time bound and efficient.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme Outcomes, Programme specific outcomes and course Outcomes

- The College adopts Outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcome to the teachers and the students.
- Graduate attributes are described to the first year students

at the commencement of the programme.
- At least five hours are spent by the teacher for introducing the subject to the students.
- Learning outcomes of the programs and courses are observed and measured periodically.
- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and Staff Meeting.
- The students are also communicated about the Programme outcomes and Course outcomes through Tutorial Meetings.
- Use basic laboratory equipment correctly and effectively in order to conduct measurements, and analyze the interpret the results, including a quantitative understanding of uncertainties .
- Communicate the results of scientific work effectively, making use of clear and well organized writing and presentation skills, and employ equations and visualization tools as needed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of Program and Course outcome

Surely, Attainment of program outcomes, program specific outcomes and course outcome are evaluated by the institution. Attainment is done through an organized system of classroom teaching. These classroom lectures are supplemented by co-curricular activities like debates, guest lectures and seminar. Also program outcome and course outcome is done through an elaborate system of internal assessment that consists of tests, quiz, assignments. Indirect assessment are conducted and every question is mapped to different CO and PO. Main objective of all these program is to maintain quality of education and give practical knowledge to the students. The plan lectures debates, festivals are always supported by curricular and extracurricular activities to enables the students for more powerful knowledge.

Various quiz programs, assignments, test and tutorials lead them towards the intellectual growth. The institution plays an important role of the leader, which leads the teacher and the students towards the better growth. Co-curricular activities give opportunities to the students to fit themselves in particular academic compartment. The quiz programs may take some students to be analyzer. It helps the attainment of program outcomes, course outcomes to be more powerful and vital in the development.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

139

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://ipcjjr.com/download_data/StudentSatisfactorySurvey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

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File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

06

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute neighborhood. Community to sensitize the students towards community needs. The students of our college actively

participate in social service activities leading to their overall development. The college runs effectively NSS and UBA programs .

NSS :- The main of NSS is to develop the personality of students through community service . NSS moto is " Not me but you" and this proverb inculcates the human values among the students. The objective of NSS are to understand the community in which they work, to develop among themselves a sense of social and civic responsibility. NSS organizes a seven day camp in nearby adopted villages and several activities were carried out by NSS volunteers such as Cleanliness, Tree plantation, Beti Bachao Beti padhao, Women Empowerment, Blood Donation Camp, Health check-up camp and Road safety rules etc.

UBA:- The mission of Unnat Bharat Abhiyan is to enable higher educational institutions to work with the people of rural area in identifying development challenges and evolving appropriate solutions for accelerating sustainable growth. Under Unnat Bharat Abhiyan, College conducts various activities like Awareness about environment, Health, No plastic use and Women empowerment in rural areas.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

111

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute is facilitated with a sufficient number of classrooms, technology enabled learning spaces, seminar hall, laboratories, equipment for teaching, learning etc. Sufficient numbers of well-ventilated, well-furnished classrooms are available for conducting theory classes. Each room has a seating capacity of 60 to 70 students, Wi-Fi and LAN enabled internet connectivity. Science lab have LCD Projector for students. Seminar hall are equipped with speakers, microphones along with LCD projectors, LCD screens, white boards and public addressing systems. Laboratories are well equipped and maintained so that students can carry out both curriculum and learning related activities. Laboratories are equipped with latest instruments along with high speed Wi-Fi

networks. The Students have all the facilities for game and sports.

Some of the major facilities which are being used for effective teaching - learning are furnished below:

1. All the class rooms and seminar hall are Wi-Fi enabled.
2. More than 11 class rooms and 1 seminar hall are made available.
3. Student – computer ratio is 10: 1and the allotment ratio in the lab is 2 : 1.

1. Well-stacked library functioning from 09.00 am to 4:00 pm.
2. The Library has the subscription for regular books, journals, magazines, newspapers etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The facilities available for sports, games (Both indoor and outdoor), yoga and cultural activities are more than adequate and the same is being evident by large number of participation by the students and their achievements in terms of winning medals and awards in these categories.

Cultural Activities

v Indira Priyadarshini College for women, Jhajjar contributed the Poster Making, Mehandi Competition, Poetry, Music and Singing Competition, Exhibition, Dance etc.

v Our students have participated in the various such cultural events organised by other Universities, both at the state and

national level and brought several accolades to the Institute.

v The Institution has Seminar hall to facilitate cultural activities with a seating capacity of 250.

1. Our institute also conduct Talent Hunt to explore the talent of the students.
2. Food Fest event also conducted by the Institute time to time.
3. Students participated in different cultural activities by making Poster and slogan writing, Azadi ka Amritmahatsav also celebrated on Independence day.
4. College celebrates different activities--Rangoli competition , Farewell party, Festival celebration and Mehandi Competition on different occasion.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

00

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

00

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR

in lakhs)

281275

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS) The Institution has a spacious Library with a seating capacity for 60users.The college subscribessix(6) journals.

We have been using Software Tech' Lib Sofrware for Library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

90351

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities available in our institution. The college provides computer facilities to the students to learn experimentally and also to gain access to the cutting-edge technologies in the IT world. These systems have excellent networking facilities with additional Wi-Fi routers in each block. The IT facilities that are available in supporting academic and non-academic activities include:

1. Wi-Fi Internet throughout the campus.

2. All desktop computers are connected to Campus Network.

3.Laser Printers Provided in all Computer Lab.

4. Laptop & LCD projectors available in all Labs.

5.Curriculum based software are regularly updated based on the need for every semester.

6. All the latest Software are regularly updated to keep in pace with development.

7. All computer systems are connected to Uninterrupted Power Supply.

8. The internet bandwidth provided through Wi-fi is 150 Mbps which is made available to the students round the year .

Regular maintenance will be done by the vendor during the warranty period and the in-house technical team will do the maintenance and servicing after the warranty period. In case of some complex issues and faults, experts or external service person will be called to attend the issue after getting approval from Principal & Management.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

47

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3257219

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

4.4.2 The college has ample infrastructure i.e. 11 class rooms, 2 computer labs with 47 PC, a library with sitting capacity of 100 students, an open sports ground and 7 laboratories. The policy regarding utilization and maintenance of infrastructure is as follows.

1. Classrooms- As classrooms are meant for teaching-learning process daily, they are cleaned daily and the furniture is properly maintained. Classrooms have been divided among cleaning workers and before the arrival of students, classrooms are properly cleaned and furniture is dusted. The representatives of student council keep watch on the process.

2.Computer Labs: - There are two well-equipped labs in the college. The science students have the choice of opting either Computer science or Chemistry. Under the guidance and teaching of computer Assitt. Professor, the students learn the theory and practical of computer papers.

3. Sports Facilities: - The college has spacious playground and the required equipment for games -Badminton, Kho-Kho and Table-Tennis. The college has a regular Assitt. Professor in Physical

Education, who prepares team for participation in various sports, Kho-Kho, Kabaddi, and athletic events. The Assitt. Professor in physical education has specialization in yoga and she prepares students in yoga also.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

19

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

64

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	<u>ipcjjr.com</u>
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

D. Any 1 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students elections were banned in the state prior to the 2018-19. Before this session, the representatives from each class were elected by raising hands in the class and one volunteer from each class was nominated to participate in the administrative activities of the college. The students contribute in organizing inter class quiz contest, talent finding day of the college and other programmes being organized from time to time. In some programmes, the students conduct the proceedings of the function and this develops their self-confidence, self-respect and respect for others. The college has formed committes of the students to get their suggestions regarding college administration and better functioning .The students give their suggestions regarding maintenance in thecollege and thus contribute in the administrative working of the college. The team of volunteers from NSS,UBA and OUTREACH CELL visited the villages to aware the people to use mask and follow the precautions to save themselves from COVID.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	*View File*
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

No, there is not a registered alumni association which contributes significantly to the development of the institution through any financial support.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	*View File*

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision Statement:

The vision of the institution is to evolve through collective leadership into a centre of academic excellence which while retaining its regional roots is able to encompass and articulate global concerns and the wider social imperatives. It seeks to achieve a wholesome synergy between academic practices, co-curricular responsibilities so that all stakeholders may benefit and students particularly, may develop to their fullest potential.

Mission Statement:

• To provide a holistic and enabling environment of study to young women hailing from diverse demographies.

• To expand the range of disciplines/subjects available to students at the under-graduate level.

• To consistently upgrade its teaching-learning policy, methods and apparatus.

• To continue to enhance its extension activities and outreach programmes.

B. Nature of Governance:

The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. The Governing Body delegates authority to the Secretary and Principal who, in turn share it with the different levels of functionaries in the college. The Heads of Departments, the Conveners of various committees and cells along with the staff representatives on higher decision-making bodies play an important role in determining the institutional policies and implementing the same.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Principal Level The governing body delegates all the academic and operational decisions based on policies to the academic monitoring committee headed by a diligence of order to fulfill the vision and mission of the institution. Academic monitoring committee formulates common working procedure and entrust the implementation with the faculty members. They are encouraged to develop leadership skills by being incharge of various academics, co-curricular and extracurricular activities. For effective implementation and improvement of the institute following committees are formed. Committee/ Cell Head of the Committee Roles and responsibilities :

1. Women Cell- Mrs. Jyoti (English)
2. N.S.S. Cell – Mrs. Sapna (Sociology)
3. Cultural Committee – Ms. Shally & Ms. Gayatri (English)
4. SC/ST Scholarship Cell –Mrs. Sapna
5. Grievance Redressal Cell- Dr. Minu Devi
6. Anti-Ragging Committee- Mrs. Arti & Ms. Jyoti
7. House Examination- Mrs. Tamanna
8. IQAC-Ms. Anjali Saini, Ms. Jyoti, Ms. Pooja Rana
9. Sports Committee- Ms. Jyoti (DP)
10. Unnat Bharat- Dr. Anjali Saini
11. Outreach Programme- Dr. Anjali Saini
12. Advisiory Committee- Ms. Jyoti, Ms. Komal & Ms. Tamanna
13. Purchase Committee- Ms. Asha , Ms. Minu Devi
14. Bursar Committee- Ms. Asha Rani, Ms. Rashmi

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutional Context of the Key Indicator:

The plan to apply for governmental as well as non-governmental grants for the development of the institution has been one of the most important planks of the Strategic Plan. The mobilization of

financial resources, as one knows is of crucial significance for the growth of an institution.

Aspects of activity successfully implemented:

In fulfillment of this clause in the Strategic Plan the institution applied for and received the following grants during the last 5-year cycle:

• A grant of Rs.50,000/- received for UBA Scheme from MHRDE India, in the college .

Strategic Plan

The institution has a Strategic Plan in place to help it develop in a systematic, well-thought-out and phased manner.

• Extension of available area through vertical expansion to accommodate more classrooms, laboratories, auditoria, staffrooms etc.

• Renovations to revive ageing infrastructure.

• Improvement of the Scope and Profile of the Teaching-Learning

Experience through greater use of ICT and innovative means.

• Introduction of new subjects at the under-graduate level.

- **Achievement of national recognition in the form of grants and awards.**

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body:

The Governing Body as per the Constitution of the college has 11 members in all:

The Office Bearers are President, Vice-President and Gen. Secretary and treasure. The Principal is an ex-officio member, 4 member of Governing Body ,while there are 2 Teacher Representatives and 1 Non-Teaching Staff Representative.

Administrative Set Up:

The Gen. Secretary and the Principal form the nucleus of the administration with the former being the final authority in all financial matters. The Principal who is the Joint Secretary shares this work and vets all financial projects before the latter endorses the same. The Principal is vested with the day-to-day running of the college. She has her team of Departmental Heads, the IQAC Coordinator, and the Head Clerk to assist her in the discharge of this work.

The Functions of Various Bodies:

The Finance Sub-Committee, the Buildings Sub-Committee take important decisions regarding finance, building construction, renovation and maintenance.

Grievance Redressal Mechanisms:

There are several Grievance Redressal Mechanisms including the Anti-Sexual Harassment Cell with its Internal Complaints Committee; the Anti-Ragging Cell; a Grievance Redressal Cell with complaints boxes prominently placed and the full implementation of the Right to Information.

File Description	Documents
Paste link for additional information	ipcjjr.com
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

6.3.1 The institution effectively implements the welfare schemes for the teaching and non-teaching faculties. The following benefits are given to the teaching and non-teaching staff.

1. Financial support:

- **To the staff to attend workshops and conferences both at the national and international level.**
- **For celebrating festivals, festival advance to the teaching, non-teaching and domestic staff.**
- **Staff also receive Provident Fund, ESI, permission to attend faculty development programme.**
- **Maternity leave to all female employees.**
- **Salary timely credited to bank account of employees.**

2. Material Benefits:

- **Wi-Fi facility to the staff inside the college campus.**

3. Career Development and Progession.

Increments are given every year.

Encourage faculty for doing Ph.D.

Free health check-up Camps.

There are many teaching and non-teaching staff who have improved their qualification with the help of college on part time. Some of them are working with us as Asstt. Professors and they are pursuing Ph.D. programme on part time basis.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

00

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

6.3.5

I.P. College for women, Jhajjar follows the M.D. University Rohtak and UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges.

The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee.

The salient features of the performance appraisal system are as follows:

Teaching Staff

a) The performance of each faculty member is assessed according to the Annual Self- Assessment for the Performance Based Appraisal System (PBAS).

b) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary.

Non-Teaching Staff

All non-teaching staff are also assessed through annual performance appraisal.

The various parameters for staff members are assessed under different categories i.e. Character and Habits, Capacity to do hard work, Discipline, Reliability, Relations with superiors, subordinates, colleagues, students.

On satisfactory performance, all employees are granted promotions and financial upgradation under the ACP Scheme.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

6.4.1. Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Indira Priyadarshini college for Women, Jhajjar has a mechanism for internal and external audit. we have our own internal audit mechanism BY THE BURSAR OF THE COLLEGE ,where internal audit verifies and certifies the entire Income and Expenditure of the college each year .Likewise an external audit was also carried out by the regulatory authority i.e. by Maharishi Dayanand University ,Rohtak in the year 2020-21. The college regularly follows internal and external financial audit system.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

6.4.3. Institutional strategies for mobilization of funds and the optimal utilization of resources

The College does not receive any grant/fund from UGC/University or any other NGO. But the college utilizes the resources through planning and on the policy of proper utilization available resources i.e., multiple use of room and furniture.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) of the college carries out activities that encompass all aspects of the Institute's functioning.

The IQAC at i.P.College for women, Jhajjar was constituted on Auguest 5, 2017. Since then, it has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.

2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.

3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak.

Students and staff give their feedback and suggestions on teaching and administrative performance.

The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels.

The Institute IQAC regularly meets every year.

The Institute IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and Govt. statutory authorities:

(a) Annual Quality Assurance Report (AQAR)

(b) Stakeholder's feedback

(c) Process Performance & Conformity

(d) Action Taken Reports

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

6.5.2. IQAC being the central body within the college monitors and review the teaching-learning process regularly. The improvements based on feedback implemented are:

A) IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes:

- **The standard methods of teaching, learning, and evaluation which are proven over the years are being followed.**
- **Preparation of lesson plan for each Semester.**
- **Enriching the curriculum with guest lectures, industrial visits, and Internships.**

- **Daily lecture Record.**
- **Evaluation of teachers by students.**
- **Student learning outcomes: the following points are adopted by the institute in this context:**

1. **Regular class tests and interactions**
2. **Semester system of examination for all courses.**
3. **Timely Redressal of students' grievances.**
4. **At least 75% Attendance is compulsory.**
5. **Extra classes for weak students .**

- **Effective internal examination and evaluation systems: Institute maintains an effective internal examination and evaluation system.**
- **Students' result analysis: Institute has the provision of analysis of students' performance after the announcement of**

their semester results. If the result of the students, in a subject, is not found up to the mark, necessary steps are taken to find out the reasons and the concerned faculty members are counselled and motivated to work towards improvement.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://ipcjjr.com/download_data/iqac2020-21.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

7.1. Measuresinitiated by the Institution for the promotion of gender equity

Gender equity is a very big issue in the society. But our's College is a women college so these challenges are comparatively less. Whenever we celebrate any program in the college, we emphasizes on gender equity. Also in the class rooms while teaching, teachers talk about the rights of Women. We arrange tutorials of students on topic Gender Equity. The College celebrates women's day and also conduct extension lecture on women empowerment and gender equity.

File Description	Documents
Annual gender sensitization action plan	ipcjjr.com
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

.1.3. Solid Waste Management: Main aim of Solid waste management is reducing the adverse impact of waste material of human health and environment to support economic values and better quality of life.

- **80% students belong with villagers and will have an opportunity to create their own biogas generator.**

- Students have a basic understanding of biogas behind compositing and breakdown of semi-solid organic material.
- Both the type of solid water i.e. biodegradable and non-biodegradable comes under this category.
- Bio degradable waste is allowed to degrade and a good quality nutrient rich and eco-friendly manure is formed and non-bio degradable waste are dumped in to dumping yards.
- Dustbins are provided through out the college ground.
- Throwing waste anywhere is strictly prohibited.

2. Liquid waste management: Drainage system leading to close collection tank, tank is regularly cleaned to avoid contamination of water and water that is unfit for consumption is used for gardening.

3. E-waste management- E-waste management describes discarded electrical or electronic devices. E-waste generated is used for technical education purpose by using the hardware in laboratories. Our students have appropriate knowledge about E-waste management.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for | A. Any 4 or All of the above

greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies	C. Any 2 of the above

of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

7.1.8. To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony.

The college and its teacher and staff jointly celebrate the cultural and regional festivals, like New-year's day, Fresher Party ,teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day, festivals like Lohri celebrations, etc. religious ritual activities are performed in the campus.

Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration.

In this way the institute's efforts/initiatives in providing an

inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio- economic, and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

7.1.9.

IT WAS DISCUSSED IN THE MEETING OF IQAC IN DETAIL, HOW TO INCLUATE ETHICS AND MORAL VALUES AMONG THE STUDENTS . IT WAS DECIDED THAT TEACHERS SHOULD MAKE REFERENCE AND TEACH MORAL VALUES WHILE TEACHING IN THE CLASS , CONNECTING THE PRESENT TOPIC WITH VALUES AND IT IS STRESSED AND REMINDED IN EVERY STAFF MEETING THAT THE STUDENTS SHOULD BE GIVEN MORAL TEACHING , WHENEVER SUITABLE TIME IS IN THE CLASS BECAUSE WE BELIEVE THAT TALKING OF MORAL VALUES DAILY WILL NOT EFFECT MUCH AS COMPARED TO WHEN REQUIRED BY GIVING EXAMPLE:- STORY TELLING ETC.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators	**D. Any 1 of the above**

and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Annual Report on Celebrations of Commemorative Events 2020-21

The college believes in celebrating events and festivals in college. It is an integral part of learning and

building a strong cultural belief in a student. The College makes tremendous efforts in celebrating the

national and international days, events and festivals throughout the year.

In academic year 2020-21, we celebrated the following days like Gandhi Divas, World Environment day, Yoga day, International Yoga Day, Hindi Divas, Independence Day, Republic Day, Constitution Day, Human Right Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

7.2.1. THE INSTITUTION HAS ADDED ENVIRONMENT EDUCATION AS A PART OF CURRICULUM.DUE TO THE EMERGENCE OF COVID-19 PANDEMIC, ALL THE STUDENTS AS WELL AS STAFF MEMBERS OF THE COLLEGE STRICTLY ADHERED TO THE GUIDELINES AND PRECAUTINS USED BY THE GOVT LIKE SUE OF SANITIZERS,MASK,SOCIAL DISTANCING ETC.STUDENTS SHOW THEIR ACTIVE PARTICIPATIONIN SPORTS LIKE KHO-KHO ,KABADDI,VOLLEYBALL AT INTER COLLEGE LEVEL. BESIDE, CONDUCTING THREE CLASS TESTS IN EACH CLASSS AND EACH SEMESTER (AS PER THE GUIDELINES OF UNIVERSITY).THE COLLEGE ARRANGES PRE-UNIVERSITY CLASS TEST EVERY YEAR BEFORE THE COMMENCEMENT OF THE SEMESTER EXAM.THIS TEST IS GIVEN AS PER PATTERN OF UNIVERSITY EXAM TO PREPARE THE STUDENTS TO PERFORM IN THE EXAMINATION PROPERLY.THE COLLEGE ALSO GIVE AWARDS TO THE STUDENSTS WHO CONTRIBUTE IN ECO FRIENDLY ACTIVITIES SUCH AS THE STUDENTS WHO USE BICYCLE FOR THEIR MEANS OF TRANSPORT TO COME IN COLLEGE. ASSEMBLY IS NOT A FORMALITY EVERYDAY WE TALK ABOUT ONE MORAL TEACHING

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	[View File]()

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust

The institution is focusing on overall development of Girls to make them aware of the importance of being educated self-relent and confidence and take care themselves at curiously time. every year about 20 candidates get position in merit list of university on academic performance of university . being a women college we had in mind to introduce home science in the college, now we had decided to introduce the course.efforts will also be made to get the college included in the list of ugc ,so that grant may also be obtained from ugc to introduce add on courses.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

7.3.2 - plan of action for the next academic year

The institution emphasizes on the class test, completion of the syllabus and on time submission of internal assessment. The institution completes the academic year in prescribed time framework by following the guidelines of the university. The more focus will be on enhancing the confidence level and logical reasoning. The institutional authority is also planning to construct another seminar hall and meditation room to promote and improve the mental health. The institution also hold a meeting before the commencement of new academic session to make a brief plan for better conduct of classes, practical's and maintenance of teaching diary and on time completion of the syllabus. To produce good citizen, to create nationalism, we celebrate all national program.

The institution emphasizes on arranging career guidance programmes , provide amenities and sports facilities in harmony with nature.